



**Board of Supervisors
County of Louisa
Monday, June 5, 2023
Louisa County Public Meeting Room
5:00 PM**

CALL TO ORDER - 5:00 P.M.

Chairman Adams called the June 5, 2023 regular meeting of the Louisa County Board of Supervisors to order at 5:00 p.m.

ADMINISTRATIVE ITEMS - 6:00 P.M.

Attendee Name	Title	Status	Arrived
Tommy J. Barlow	Mountain Road District Supervisor	Present	5:00 PM
Fitzgerald A. Barnes	Patrick Henry District Supervisor	Present	5:00 PM
Willie L. Gentry Jr.	Cuckoo District Supervisor	Present	5:00 PM
Eric F. Purcell	Louisa County Supervisor	Present	5:00 PM
R. T. Williams	Jackson District Supervisor	Present	5:00 PM
Duane A. Adams	Mineral District Supervisor	Present	5:00 PM
Rachel G. Jones	Green Springs District Supervisor	Present	5:00 PM

Others Present: Christian Goodwin, County Administrator; Helen Phillips, County Attorney; Chris Coon, Deputy County Administrator; Alexandra Stanley, Executive Assistant/Deputy Clerk; and Scott Raettig, Information Technology

CLOSED SESSION

On the motion of Mr. Barlow, seconded by Mr. Purcell, which carried by a vote of 7-0, the Board voted to enter Closed Session at 5:00 p.m. for the purpose of discussing the following:

1. In accordance with §2.2-3711 (A) (1) VA Code Ann., to discuss evaluations of directors of departments employed by Louisa County; and
2. In accordance with §2.2-3711 (A) (5) VA Code Ann., to discuss a prospective business in the Cuckoo District and the Mineral District where no previous announcement has been made of the business's interest in locating in the County; and
3. In accordance with §2.2-3711 (A) (7)(8) and (29) VA Code Ann., to consult with legal counsel and staff about the award of a potential public contract in the Louisa District where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the County; and
4. In accordance with §2.2-3711 (A) (7) and (8) VA Code Ann., to consult with legal counsel and staff about *Dowling v. Board of Supervisors*; and
5. In accordance with §2.2-3711 (A) (7) and (8) VA Code Ann., to consult with legal counsel and staff about potential litigation regarding property in the Mineral District and in the Cuckoo District.

REGULAR SESSION

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to return to Regular Session at 6:00 p.m.

RESOLUTION - CERTIFICATION OF CLOSED SESSION

Voter	Role	Vote
Tommy J. Barlow	Voter	Yes/Aye
Fitzgerald A. Barnes	Seconder	Yes/Aye
R.T. Williams, Jr.	Mover	Yes/Aye
Willie L. Gentry Jr.	Voter	Yes/Aye
Duane A. Adams	Voter	Yes/Aye
Rachel G. Jones	Voter	Yes/Aye
Eric F. Purcell	Voter	Yes/Aye

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to adopt the following resolution:

WHEREAS, the Louisa County Board of Supervisors has convened a Closed Meeting this 5th day of June 2023, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification by the Louisa County Board of Supervisors that such closed meeting was conducted in conformity with the Virginia Law.

NOW, THEREFORE BE IT RESOLVED on this 5th day of June 2023, that the Louisa County Board of Supervisors does hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting was heard, discussed or considered by the Louisa County Board of Supervisors.

INVOCATION

Mr. Purcell led the invocation, followed by the Pledge of Allegiance.

ADOPTION OF AGENDA

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to adopt the June 5, 2023 agenda, as amended, with the following changes:

- Removed the VDH Lease Agreement from Information Items

MINUTES APPROVAL**Board of Supervisors (BOS) - Regular Meeting - May 15, 2023 5:00 PM**

On the motion of Mr. Barnes, seconded by Mr. Gentry, which carried by a vote of 7-0, the Board voted to approve the minutes of the May 15, 2023 regular meeting.

BILLS APPROVAL

Resolution – To Approve the Bills for the First Second Half of May 2023

On the motion of Mr. Barnes, seconded by Mr. Williams, which carried by a vote of 7-0, the Board adopted a resolution approving the bills for the first half of May 2023.

CONSENT AGENDA ITEMS

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to adopt the Consent Agenda items for June 5, 2023, as follows:

- Resolution – To Take Summer Lane (Route 818) into the Secondary System of Highways in Louisa County, Virginia
- Resolution – Recognizing Lieutenant Patrick Sheridan and K-9 Ally on Receiving an Animal Protection Heroes Award and Being Recognized by the Virginia Animal Protection Collaborative as a Titan of Animal Protection and Welfare
- Resolution – Recognizing Louisa County Animal Control Chief Alyssa Ellison on Receiving an Animal Protection Heroes Award and Being Recognized by the Virginia Animal Protection Collaborative as a Titan of Animal Protection and Welfare
- Resolution – Recognizing Pastor Sherman F. Hudson, Sr., on the Occasion of His 25Th Anniversary at Peach Grove Baptist Church
- Resolution – Requesting a Speed/Safety Study 604 (Roundabout Road) in the Patrick Henry District
- Resolution – Authorizing a Budget Transfer Between Louisa County Water Authority Capital Projects
- Resolution – To Approve and Award a Contract for Leasing of Approximately 60 Acres of Real Property for Producing Hay and Spreading Biosolids
- Resolution – Authorizing a Budget Supplement to Volunteer Fire and EMS Stations and Revenue Recovery for Operational Needs
- Resolution – Authorizing a Pass through Appropriation for Insurance Proceeds
- Resolution – Authorizing a Pass through Appropriation for the Sheriff's Office for ARPA Law Enforcement Grant
- Resolution – Authorizing a Pass through Appropriation to the Human Services Department for Additional Federal/State Funds for FY 2023
- Resolution – Granting July 3, 2023 an Additional County Holiday
- Resolution – Authorizing Staff to Advertise a Public Hearing for the Sale of Surplus Property Located in Louisa County, Virginia to Region Ten
- Resolution – Approving the Use of the County Seal by the Louisa County Electoral Board and Registrar's Office

RECOGNITIONS**Presentation – Recognizing Lieutenant Patrick Sheridan for All His K-9 Mutual Aid Assistance in Goochland County**

Sheriff Creasey from Goochland County presented an award to Lieutenant Patrick Sheridan for All His K-9 Mutual Aid Assistance in Goochland County.

Presentation – Recognizing Richard Sandberg for His Dedicated Service on the Human Services Advisory Board

Mr. Goodwin read the resolution and Mr. Purcell presented a framed copy to Mr. Sandberg for his dedicated service on the Human Services Advisory Board.

Presentation – Recognizing Colleen Lamana as the Louisa County Public Schools' 2023 Wallace L. Tingler MVP of the Year

Mr. Goodwin read the resolution and Mr. Adams presented a framed copy to Ms. Colleen Lamana recognizing her as the Louisa County Public Schools' 2023 Wallace L. Tingler MVP of the Year.

Presentation – Recognizing Amy Seay as the Louisa County Public Schools' 2023 William G. Thomas Educator of the Year

Mr. Goodwin read the resolution and Mr. Adams presented a framed copy to Ms. Amy Seay recognizing her as the Louisa County Public Schools' 2023 William G. Thomas Educator of the Year.

PUBLIC COMMENT PERIOD

Chairman Adams opened the public comment period. With no one wishing to speak, Chairman Adams closed the public comment period.

INFORMATION/DISCUSSION ITEMS

Discussion – Dogs Running at Large

Ms. Phillips provided a brief update on the livestock running at large ordinance. The proposed amendments were presented to the Ag/Forestry and Rural Preservation Committee for review and recommendation. The Committee has forwarded a recommendation to the Planning Commission, which will be reviewed by the Commission on Thursday, June 8, 2023.

She noted with respect to dogs running at large, it appears all the kinks have been worked out and things appear to be working well with the recently adopted changes to the ordinance.

Resolution – Approving a Lease Agreement with the Virginia Department of Health

This item was removed from the agenda.

UNFINISHED BUSINESS

(None)

NEW BUSINESS/ACTION ITEMS

Resolution – To Change the Board of Supervisors Regular Scheduled Meeting Date from July 3, 2023 to July 17, 2023

On the motion of Mr. Barnes, seconded by Mr. Williams, which carried by a vote of 7-0, the Board voted to move their regularly scheduled meeting from Monday, July 3, 2023, to Monday, July 17, 2023.

Discussion – To Advertise an Ordinance Amendment to Chapter 70 of the Code of Louisa to Allow for Returning of Surplus Real Property Tax Revenues

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to advertise an ordinance amendment to allow for returning of surplus real property tax revenues.

Resolution – Requesting Waiver to Administer a Split Precinct

Pursuant to Virginia Code § 24.2-307, split precincts must be eliminated in any House of Delegates district for the county unless a waiver is granted by the State Board of Elections. A locality may only administer a split precinct for elections held in the year the waiver is granted.

The Louisa County Board of Supervisors must request a waiver to administer a split precinct for elections. Based on the 2020 Census, a residence located on Black Friar Lane in the Mountain Road 1 Precinct was included in the 56th House of Delegates instead of the 59th House of Delegates.

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to approve the completion of Waiver to Administer a Split Precinct request to the Virginia State Board of Elections for the Louisa County Registrar's Office to add the residence on Black Friar Lane to the 56th House of Delegates.

Resolution – To Proceed with the Engineering and Design Work for the Middle School Turf Fields

The Board approved \$3,406,830 in funding for the Parks and Recreation department to construct two Middle School Turf Fields in the Fiscal Year 2024 Capital Improvement Plan Budget. Funds are available in the FY2023 Capital Budget that were set aside for planning and preliminary work for the fields in the amount of \$145,005. The Parks and Recreation Department would like to proceed with the engineering and design work using a Chesterfield County Cooperative contract with CHA for a price not to exceed \$180,000.

Costs of work performed will not exceed \$145,005 prior to July 1, 2023 with remaining work to be performed after that when the additional \$34,995 becomes available. Board authorization is necessary to proceed with the above mentioned project in FY 2023.

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to authorize the Parks and Recreation to Department to proceed with the engineering and design work for the Middle School Turf Fields at a cost not to exceed \$180,000 with \$145,005 funded in fiscal year 2023 and \$34,995 in fiscal year 2024.

Resolution – To Appropriation the Fiscal Year 2024 Operations and Maintenance Budget

The Fiscal Year (FY) 2024 County budget was approved and adopted by the Board of Supervisors at its regular meeting on May 15, 2023. The Code of Virginia requires that an appropriation of the budget be granted by the Board of Supervisors before obligations can be made to cover the estimated expenditures.

The Board of Supervisors, being fiscally responsible, does appropriate the approved Operational

and Maintenance Budget in the amount of \$146,998,870 as detailed in the attached; with the exception of the funding for the three new sheriff's positions in the amount of \$212,466 which will be budgeted but not appropriated until all current vacancies are filled.

On the motion of Mr. Barnes, seconded by Mr. Williams, which carried by a vote of 7-0, the Board voted subject to funds becoming available and monthly review, grants appropriations as detailed in the attached, with the exception of the funding for the three new sheriff's positions in the amount of \$212,466 which will be budgeted but not appropriated until all current vacancies are filled, for the fiscal year ending June 30, 2024, which monies are to be expended in accordance with SECTION 15.2-407(G) of the Code of Virginia, 1950 as amended, for purposes authorized and approved by the Board of Supervisors.

Additionally, the County Administrator is hereby authorized to make adjustments up to \$100,000 as per the County's Financial Policies within Fund 100 - General Fund, Fund 105 - Debt Service, Fund 201 - Social Services, Fund 205 -CSA, Fund 225 - Revenue Recovery, Fund 505 Landfill, and Fund 513 Broadband budgets.

The Board of Supervisors requests a current financial report from County-funded non-State agencies and funding for County funded non-state entities will be released on a quarterly basis, but may be withheld until a Financial Report is provided to the County.

Resolution – To appropriate the Fiscal Year 2024 Capital Improvement Plan Budget

The Fiscal Year 2024 Capital Improvement Plan budget was approved and adopted by the Board of Supervisors at its regular meeting on May15, 2023. The Code of Virginia requires that an appropriation of the budget be granted by the Board of Supervisors before obligations can be made to cover the estimated expenditures.

The Board of Supervisors has approved a budget of \$41,183,924 for Capital Improvement Projects as detailed in the attached.

On the motion of Ms. Jones, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted that the appropriation for Fiscal Year 2024 is hereby made to FUND 301 and 303 - CAPITAL PROJECTS FUNDS for these projects, which monies are to be expended in accordance with 15.2-407(G) of the Code of Virginia, 1950 as amended, for purposes authorized and approved by the Board of Supervisors.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

Committee Reports

Mr. Barlow recognized Ms. Jen Ford with the Holly Grove Volunteer Fire & EMS station on her efforts in training fifteen (15) graduates in the EMT class.

Mr. Adams acknowledged the grand opening of the New Bridge Fire & EMS Station.

Board Appointments

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to make the following appointment(s):

- Appointed Ms. Brandy Polanowski to the Library Board of Trustees to represent Louisa County.

County Administrator's Report

Mr. Goodwin reported that there were several monthly reports and items of correspondence in the Board packet and reminded the Board of several upcoming events.

PUBLIC HEARINGS

Ordinance – Amending Louisa County Code Chapter 78 -Utilities, Article IV Conservation of Water, Water Supply Emergency Ordinance

The Louisa County Water Authority (LCWA) has indicated it is necessary to provide for the curtailment of water usage through voluntary and mandatory restrictions or prohibitions during a water supply shortage situation affecting portions of Louisa County that are served in whole or in part by potable and non-potable public water systems operated by LCWA.

The Water Supply Emergency Ordinance was created to provide for a progressive water supply conservation program, including the declaration of a water supply watch, warning or emergency, and the implementation of voluntary and mandatory water conservation measures throughout the areas that are served by the public water systems operated by the LCWA in the event such a watch, warning or emergency is declared by the Board of Supervisors.

The Louisa County Board of Supervisors would direct this amendment to the Louisa County Code Sections 78-500 through 78-510 Water Supply Emergency that would allow the addition of the Water Supply Emergency Ordinance.

Chairman Adams opened the public hearing.

Mr. Ed Jarvis, Mayor of the Town of Mineral, VA, asked how mandatory water conservation measures during a water supply shortage would impact the Town's ability to provide service to its customers.

Ms. Baughman, General Manager of the Louisa County Water Authority, said the ordinance would limit what the Authority could sell, but it will have no effect on how the Town governs and operates its own water supply.

With no one else wishing to speak, Chairman Adams closed the public hearing and brought it back to the Board for discussion.

On the motion of Mr. Purcell, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to approve the amendment to Chapter 78 -Utilities-Article IV Conservation of Water-Sections 78-500 through 78-510 Water Supply Emergency to allow the addition of the Water Supply Emergency Ordinance to the existing code.

Resolution – Amending Louisa County Code Chapter 2, Administration Article 1-In General Section 2-4-Election Precincts

Louisa County Code Chapter 2, Administration Article 1-In General, Section 2-4(3), currently provides for the establishment of a voter satellite office. The proposed amendment will add an additional location to the Louisa County Code Chapter 2, Administration Article 1-In General, Section 2-4(3) located at 103 McDonald Street, Louisa, Virginia 23093, for the purpose of absentee voting at a voter satellite office. The Registrar's Office will relocate to 103 McDonald Street, Louisa, Virginia 23093 in July 2023 or as soon thereafter as possible.

The addition of Louisa County Code Chapter 2, Administration Article 1-In General, Section 2-4(4) will establish the Central Absentee Voting Precinct at the Office of the Registrar of the County of Louisa, 103 McDonald Street, Louisa, Virginia 23093.

Chairman Adams opened the public hearing. With no one wishing to speak, Chairman Adams closed the public hearing and brought it back to the Board for discussion.

On the motion of Mr. Barnes, seconded by Mr. Williams, which carried by a vote of 7-0, the Board voted to approve an amendment to Chapter 2, Administration Article 1- In General, Section 2-4(3) Election Precincts of the Code of the County of Louisa to add the additional absentee voter location at 103 McDonald Street, Louisa, Virginia 23093 and the addition of Section 2-4(4) to establish a Central Absentee Voting Precinct at 103 McDonald Street, Louisa Virginia 23093.

ADJOURNMENT

On the motion of Mr. Barnes, seconded by Mr. Williams, which carried by a vote of 7-0, the Board voted to adjourn the June 5, 2023 meeting at 6:42 p.m.

BY ORDER OF:
DUANE A. ADAMS, CHAIRMAN
BOARD OF SUPERVISORS
LOUISA COUNTY, VIRGINIA