



**Board of Supervisors
County of Louisa
Tuesday, January 16, 2024
Louisa County Public Meeting Room
5:00 PM**

CALL TO ORDER - 5:00 P.M.

Chairman Adams called the January 16, 2024, meeting of the Louisa County Board of Supervisors to order at 5:00 p.m.

Attendee Name	Title	Status	Arrived
Tommy J. Barlow	Mountain Road District Supervisor	Present	5:00 PM
Fitzgerald A. Barnes	Patrick Henry District Supervisor	Present	5:00 PM
Christopher C. McCotter	Cuckoo District Supervisor	Present	5:00 PM
H. Manning Woodward, III	Louisa County Supervisor	Present	5:00 PM
R. T. Williams	Jackson District Supervisor	Present	5:00 PM
Duane A. Adams	Mineral District Supervisor	Present	5:00 PM
Rachel G. Jones	Green Springs District Supervisor	Present	5:00 PM

Others Present: Christian Goodwin, County Administrator; Dale Mullen, Interim County Attorney; Chris Coon, Assistance County Administrator; Wanda Colvin, Deputy County Administration/Director of Finance; Alexandra Stanley, Executive Assistant/Deputy Clerk; Griff Carmichael, Director of Human Resources; Josh Gillespie, Director of Community Development; and Scott Raettig, Manager of Information Technology

CLOSED SESSION

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to enter Closed Session at 5:00 p.m. for the purpose of discussing the following:

1. In accordance with §2.2-3711(A)(3) VA Code Ann., discussion on the acquisition or disposition of public property, if disclosure would have an adverse financial impact; and
2. In accordance with §2.2-3711(A)(7)(8) VA Code Ann., consultation with legal counsel and briefings by staff about specific matters or potential litigation requiring legal advice.; and
3. In accordance with §2.2-3711(A)(1) VA Code Ann., discussion of employees hired and supervised by the public body.

REGULAR SESSION

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to return to Regular Session at 6:00 p.m.

RESOLUTION - CERTIFICATION OF CLOSED SESSION

Voter	Role	Vote
Tommy J. Barlow	Voter	Yes/Aye

Fitzgerald A. Barnes	Seconded	Yes/Aye
R.T. Williams, Jr.	Mover	Yes/Aye
Christopher C. McCotter	Voter	Yes/Aye
Duane A. Adams	Voter	Yes/Aye
Rachel G. Jones	Voter	Yes/Aye
H. Manning Woodward, III	Voter	Yes/Aye

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to adopt the following resolution:

WHEREAS, the Louisa County Board of Supervisors has convened a Closed Meeting this 16th day of January 2024, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification by the Louisa County Board of Supervisors that such closed meeting was conducted in conformity with the Virginia Law.

NOW, THEREFORE BE IT RESOLVED on this 16th day of January 2024, that the Louisa County Board of Supervisors does hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting was heard, discussed or considered by the Louisa County Board of Supervisors.

ADMINISTRATIVE ITEMS - 6:00 P.M.

INVOCATION

Mr. Barnes led the invocation, followed by the Pledge of Allegiance.

ADOPTION OF AGENDA

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to adopt the January 2, 2024, agenda, as amended, with the following changes:

- Removed Resolution to Approve/Deny REX2023-06, GK Structures LLC, Applicant/Owner; Larry Giannasi, Managing Member and Agent – Rezoning Request from Public Hearing (Applicant requested deferral)
- Added a Resolution Supporting the Trevilian Station Depot – CSX Line to Consent Agenda

MINUTES APPROVAL

Board of Supervisors (BOS) - Regular Meeting – January 2, 2024

On the motion of Mr. Barnes, seconded by Mr. Williams, which carried by a vote of 7-0, the Board voted to approve the minutes of the January 2, 2024, meeting.

BILLS APPROVAL**Resolution – To Approve the Bills for the First Half of January 2024**

On the motion of Mr. Barnes, seconded by Mr. Williams, which carried by a vote of 7-0, the Board adopted a resolution approving the bills for the first half of January 2024.

CONSENT AGENDA ITEMS

Mr. Williams stepped away.

On the motion of Mr. Barnes, seconded by Mr. Woodward, which carried by a vote of 6-0, the Board voted to adopt the Consent Agenda items for January 16, 2024, as follows:

- Resolution - Authorizing a Budget Supplement to Sheriff's Department for a Law Enforcement Grant
- Resolution - Authorizing a Budget Supplement for the Parks, Recreation, & Tourism Department for a Charlottesville Area Community Foundation Grant
- Resolution - Authorizing a Carryover of a Portion of FY23/FY24 Unspent Funding for Louisa County Health Department
- Resolution - Authorizing a Pass Through Appropriation for Insurance Proceeds
- Resolution - To Approve the Selection of Board Representatives for Interagency and Internal Committees for 2024
- Resolution - Approving an Easement Agreement Between the County of Louisa ("Grantor") and Verizon Virginia, LLC ("Grantee")
- Resolution - Opposing Legislative Efforts to Shift Make Ready Costs for Broadband Expansion to Electric Cooperatives
- Resolution – Supporting the Trevilian Station Depot – CSX Line

RECOGNITIONS**Recognizing Mr. Greg Leffler for His Years of Service on the Industrial Development Authority**

Mr. Goodwin read the resolution and Ms. Jones presented a framed copy to Mr. Leffler.

Mr. Williams returned.

PUBLIC COMMENT PERIOD

Chairman Adams opened the public comment period.

Ms. Melissa Young, Louisa District, spoke in support of Parks, Recreation, & Tourism's FY25 budget request, and encouraged the Board to bring back the skate park.

Mr. Jim Biche, Mineral District, spoke in support of Parks, Recreation, & Tourism's FY25 budget request, which includes a multi-use gymnasium.

Ms. Becky Wyckoff, Mineral District, spoke in support of Parks, Recreation, & Tourism's FY25 budget request, which includes a multi-use gymnasium.

Ms. Judy Brown, Louisa District, spoke in support of Parks, Recreation, & Tourism's FY25 budget request, which includes a multi-use gymnasium.

Mr. Jim Utt, Mineral District, spoke in support of Parks, Recreation, & Tourism's FY25 budget request, which includes a multi-use gymnasium.

Mr. Brian Bennett, Green Springs District, spoke in support of Parks, Recreation, & Tourism's FY25 budget request, and encouraged the Board to bring back the skate park.

With no one else wishing to speak, Chairman Adams closed the public comment period.

INFORMATION/DISCUSSION ITEMS

Presentation – Fiscal Year 2025 Operational & Maintenance and Capital Improvement Plan Budget

Ms. Colvin provided a brief update on the FY25 budget to the Board, which included preliminary revenue and expenditure highlights along with the timeline for approval. In summary, FY25 revenues and expenses are both higher than previously projected. CIP project requests are \$2.4M more than FY2024 projections and current models indicate an operation surplus to offset some capital project costs.

She highlighted the following for FY25 revenue estimates and expenditure requests:

FY25 Revenue Estimates

- Real Estate Taxes 11% change and impact of \$5,633,000
- Transient Occupancy Taxes 309% change and impact of \$1,190,000
- Sales Taxes 17.2% change and impact of \$1,000,000
- Use of Money & Property 112% change and impact of \$1,026,000
- Personal Property Taxes 4.1% change and impact of \$568,000
- Meals Taxes 8.6% change and impact of \$150,000
- School Revenues 5.3% change and impact of \$2,100,000
- Building and Zoning Permits 17.65% change and impact of \$150,000
- Grante Revenues -100% and impact of -\$11,590,000
 - Total Revenues +1% change and impact of \$1,624,002

FY25 Expenditure Requests

- Operational Expense Requests increased 7.35% (\$10.8M)
- \$32.5M Increase in CIP from FY24 to FY25
- 10% Increase in Health Insurance
- 2% County/4% Schools -Salary increase included as a placeholder
- Requests for additional positions are included
- \$228K Increase in CSA/DHS Services Costs
 - (State revenues to offset part)
- \$277K Increase in Outside Agency requests
 - Includes \$17K for Dept. of Health, and reductions for CVRJ & RJDC
- \$5.075M increase for LCPS (net increase less add'l revenues = \$2.975M)

Ms. Colvin stated as the County growth continues, so does costs associated with providing

additional services and resources. She noted Federal and state funding is unknown at this time and there is potential for additional unfunded state and federal mandates.

The Board asked questions regarding real estate assessments, additional staffing for Fire & EMS, and costs associated with County growth and providing additional services & resources, which were answered by Ms. Colvin.

Presentation – Dolly Parton’s Imagination Library

Mr. Pat Hanley and Ms. Maggie Morris appeared before the Board to provide an overview of Dolly Parton’s Imagination Library. Dolly Parton’s Imagination Library is a book-gifting program that mails free, high-quality books to children from birth to age five – no matter their family’s income. The Louisa County Rotary Foundation (the local 501(c)(3) non-profit Affiliate) has partnered with the Dollywood Foundation’s book-gifting program for children under five years old. Age-appropriate books will be mailed home each month from birth to age five at no cost to families. The cost per book is \$2.20. The cost per year for each child is \$26,40. The State of Virginia funds 50% of the costs. The local Affiliate funds 50% of the costs and works with the Dollywood Foundation to raise funds and market and administer the program in Louisa County.

Mr. Hanley explained there are 2,015 children under five in Louisa County. The goal is to provide FREE books to 1,500 children by July 2024. The annual cost to the local Affiliate is \$20,000 per year to serve 1,500 children. Over a five-year period, they anticipate serving over 3,000 Louisa County children. He said they started signing up children mid-October after the Rotary’s partnership with the Dollywood Foundation was approved. To date they have over 632 children signed up.

The Rotary is requesting \$10,000 in the next fiscal year budget to fund the future children of Louisa County.

Questions and comments were addressed by the Board regarding the longevity of the program and the potential costs going forward, which were answered by Mr. Hanley.

Discussion – Disabled Veteran Tax Relief

Chairman Adams requested the Finance Committee look at a tax relief option for 100% disabled veterans.

UNFINISHED BUSINESS

(None)

NEW BUSINESS/ACTION ITEMS

Discussion – Photo Contest

Mr. Goodwin said he and the Chairman have had discussions about holding a photo contest for landscape photos of Louisa County. The contest will call for individuals to submit their best photos of Louisa County and its activities and attractions, as well as historic and scenic locations. The idea is to have seven photos, one of each district, to be showcased in the Public Meeting

Room.

Chairman Adams said if the Board agrees, they will move forward and create a workgroup to finalize contest details.

Discussion – Establishing/Creating a Litter Pickup Division or Clean Up Crew in the County

Ms. Jones expressed interest in having a litter pickup division or cleanup crew in the County to routinely clean up trash and debris along the highways in Louisa.

Chairman Adams appointed Ms. Jones and Mr. McCotter to a workgroup to discuss further options.

Discussion – Creating a Parks and Recreation Workgroup

Chairman Adams appointed Ms. Jones and Mr. Woodward to the workgroup to discuss future planning and programming.

Mr. Barnes said for planning purposes, he would like to see how much it would cost for a bond referendum for a pickleball gym and indoor swimming pool.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

Committee Reports

(None)

Board Appointments

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to appoint the make the following appointments:

- Appointed Ms. Robin Horne to the Lake Anna Advisory Committee (LAAC)

County Administrator's Report

Mr. Goodwin reported that there were several monthly reports and items of correspondence in the Board packet and reminded the Board of several upcoming events.

PUBLIC HEARINGS

Resolution – To Approve/Deny REZ2023-08 and CUP2023-08, Stafford Contracting LLC, Applicant, Christian Ellis, Owner; Proffer Amendment and Conditional Use Permit Request

Mr. Josh Gillespie appeared before the Board to provide the report on REZ2023-09 and CUP2023-08. Stafford Contracting LLC, Applicant, Christian Ellis, Owner, submitted a request for a proffer amendment to add *contractor's offices and shops* to the list of permitted uses in the Light Commercial (C-1) zoning district.

The applicant/owner also request the issuance of a conditional use permit for the establishment and operation of a *contractor's offices and shops* for a general contracting and home improvement business. The property is located on Kentucky Springs Road (Route 652) and is further identified as tax map parcel 30-18-4, in the Cuckoo Election District.

At a regular meeting of the Louisa County Planning Commission held December 14, 2023, the Planning Commission voted that the public necessity, convenience, general welfare, or good zoning practice compels it to make a recommendation of approval to the Louisa County Board of Supervisors on the request of CUP2023-08 and REZ2023-08, to allow the construction of a commercial building for a general contracting and home improvement business to store vehicles, equipment, tools, materials, contractor's offices, and shop in the Light Commercial (C-1) zoning district with the following six (6) conditions for the current owner, any successors, assignees, current or future lessee, sub-lessee, owner, or operator, as follows:

1. All design and use of exterior lighting shall comply with the International Dark-Sky Association and shall be labeled as such on the site plan sketch.
2. The applicant shall secure all necessary permits and approvals from the Louisa County Community Development Department, the Virginia Department of Transportation (VDOT), Virginia Department of Health (VDH) and other state agencies as necessary.
3. The applicant will submit an administrative site plan for approval by Louisa County, with review by VDOT. Should land disturbance meet or exceed 10,000 square feet of area, an erosion and sediment control plan must be prepared and submitted to the County for review and approval, prior to any land disturbing activities commencing on-site.
4. External storage of equipment, vehicles, and supplies or materials will not be permitted.
5. The Board of Supervisors or their designated representative shall have the right to inspect the site at any reasonable time without prior notice.
6. Violation of any conditions contained herein shall be grounds for revocation of the Conditional Use Permit.

Chairman Adams opened the public hearing.

Mr. Ellis, Applicant, took a moment to thank the Board for their time and consideration of the request.

With no one else wishing to speak, Chairman Adams closed the public hearing and brought it back to the Board for discussion.

On the motion of Mr. McCotter, seconded by Mr. Williams, which carried by a vote of 7-0, the Board voted to approve the request for proffer amendment REZ2023-08, and conditional use permit CUP2023-08, CUP2023-08, Stafford Contracting LLC, Applicant, Christian Ellis, Owner.

ADJOURNMENT

On the motion of Mr. Barnes, seconded by Mr. Williams, which carried by a vote of 7-0,

the Board voted to adjourn the January 16, 2024, meeting at 7:37 p.m.

BY ORDER OF:
DUANE A. ADAMS, CHAIRMAN
BOARD OF SUPERVISORS
LOUISA COUNTY, VIRGINIA